

BUSINESS SERVICES
EMERITUS STATUS
CHAPTER 2
POLICY 4.17

Board of Trustees Approval: 03/27/2013
Date of Last Cabinet Review: 05/16/2017
Page 1 of 1

I. POLICY

Emeritus status honors former faculty, staff and administrators whose contributions have made Salt Lake Community College one of the finest community colleges in the nation. In granting this status, SLCC recognizes the great advantages of maintaining an association with excellent employees who have retired. Emeritus status shall be granted in accordance with prescribed procedures as outlined in the accompanying procedures document.

BUSINESS SERVICES
EMERITUS STATUS
CHAPTER 2
PROCEDURE FOR POLICY 4.17

Cabinet Approval: 05/06/2017
Date of Last Cabinet Review: 05/06/2017
Page 1 of 2

I. REFERENCES

- A. SLCC Policies and Procedures #C2S03.16 – “Ethical Conduct.”

II. DEFINITIONS

- A. See personnel definitions procedures.

III. PROCEDURES

- A. Eligibility: Retired employees shall be eligible for emeritus status upon retirement from full-time service at the institution, provided they have been employed full time at the institution for at least ten years preceding retirement and have been nominated and awarded this status.
- B. Selection for Emeritus Status:
1. Nominations for emeritus status shall be made by a current full-time College employee who has sufficient knowledge regarding the background of the employee.
 2. The person nominating the individual shall complete the Emeritus Nomination Form, submitting it and any other required documentation to the employee’s supervisor. The nomination form and supporting documentation should be to the Human Resources by March 31.
 3. The Human Resources Office will notify the nominee of the decision.
- C. Benefits of Emeritus Status: Emeritus status involves no duties and provides no stipends or remuneration. Individuals who are awarded emeritus status are not considered an employee.
- D. Additional Guidelines Regarding Emeritus Status:
1. Emeritus Rank: Faculty retiring with professorial rank carry the rank as an element of emeritus status, i.e., “Full Professor Emeritus, Associate Professor Emeritus, Assistant Professor Emeritus, and Instructor Emeritus”. Staff

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Page 2 of 2

emeritus rank will be associated with the retired employee's position title at the time of retirement.

2. Once awarded, emeritus status continues in perpetuity unless recipient violates College policies and procedures. The College president may revoke emeritus status at any time.
3. Individuals who are awarded emeritus status shall not speak for or publicly represent the College without prior written permission from the College president.