

CRIME AWARENESS
AND
ANNUAL SECURITY REPORT



POLICE

A Report to Students, Faculty and Staff from
Salt Lake Community College
Department of Public Safety

Through 2014



To the Salt Lake Community College Community:

On behalf of the Salt Lake Community College Department of Public Safety, I am pleased to welcome you to our community. It is our goal to do everything possible to maintain an environment where everyone can feel safe to visit, learn, and work. One way to create such an environment is to inform you about issues, interests, and policies regarding your safety and security and the services that we provide. I hope this report will be helpful in this regard.

The second way is to form a partnership between you and the officers and employees who serve you. To achieve this objective the campus community must become involved in fighting crime. Working together we can create the type of community we can all feel good about. We urge you to promptly report any criminal or suspicious activity observed on any Salt Lake Community College Campus. Contact numbers are provided in this report.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, commonly referred to as the Clery Act, requires higher education institutions to collect, report and disseminate crime data to the campus community and U.S. Department of Education; to provide timely warnings of reported crimes that represent a threat to the safety of students or employees; and to make public their campus security policies. In compliance with this legislation, SLCC's Department of Public Safety works closely with the College administration to disseminate public safety alerts to faculty, staff and students, produces an annual security report, and maintains a log of reported criminal incidents.

The SLCC Annual Security Report provides information on current crime statistics and other public safety related information. Please take a moment to review the rest of this report for information on some of the safety programs offered by the College and tips on staying safe.

Please enjoy your campus experience and call on us if we may be of service. Please don't hesitate to contact me, or any of the law enforcement officials serving Salt Lake Community College.

Sincerely,
Shane Crabtree
801-957-4571
Director of Public Safety
Salt Lake Community College

Table of Contents

Policy of Preparing the Annual Security Report	5
Notification of Annual Security Report	5
SLCC Campus Law Enforcement Overview	5
Campus Safety Officers	6
Reporting a Crime	6
Daily Crime Log	8
Online Reporting Form	8
Timely Warning Policy and Procedure	8
Emergency Notification and Evacuation	9
Campus Facilities Security and Access	11
Additional Crime Prevention and Safety Awareness Measures	12
Behavior Intervention Team (BIT)	15
Alcohol, Tobacco and Illegal Drugs	16
Sexual Assault, Dating/Domestic Violence, and Stalking	16
Procedures for Reporting Sexual Assault, Dating Violence, Domestic Violence, and Stalking	16
Procedures for Investigating Sexual Assault, Dating violence, Domestic Violence, and Stalking	18
Support Measures for Victims of Sexual Assault, Dating Violence, Domestic Violence, and Stalking	22
On-Campus and Community Resources for Victims	23
Definitions of Clery Act Locations	24
Definitions of Clery Act Offenses	25
Education and Prevention Programming	28

Crime Statistics	31
On-Campus Services Relating To Security and Safety	38
Appendix A: Online Reporting Form	39

Policy of Preparing the Annual Security Report and Disclosure of Crime Statistics

The safety and well being of students, visitors and employees is a high priority at Salt Lake Community College (SLCC). While the campuses and centers of the College are relatively safe places, they are subject to many of the same problems experienced in the communities where they are located. The full support and cooperation of the entire college community is required to ensure the continued ability to work and pursue knowledge in a safe and secure environment. We encourage you to carefully read and use the following campus safety and security information to help make the campus a safe place for you and others.

This annual security report is designed to comply with the Campus Security Act of 1990 as implemented under regulations found in 34 CFR 668.46. It will be updated annually to ensure accurate and current information is provided to all students, employees and applicants for enrollment or employment at Salt Lake Community College. This report includes information about campus law enforcement, reporting of criminal activity, crime awareness and prevention, and campus crime statistics.

Notification of Annual Security Report

Each year, an e-mail notification is sent to all current SLCC students, faculty, and staff providing the website to access this report. Upon request, prospective students and employees may obtain a written paper copy of the report at the SLCC Department of Public Safety located on the Taylorsville/Redwood Campus, Gunderson Services Building, 4365 South 2200 West, Salt Lake City, UT 84130; by calling (801) 957-3800; or on the web: <http://www.slcc.edu/police/clery.aspx>

SLCC Campus Law Enforcement Overview

Salt Lake Community College provides important public safety services to a large and diverse campus community consisting of approximately 48,000 students and approximately 4000 supporting faculty/staff. This is accomplished through 24-hour a day, 7 days a week police protection.

In May 2003, the College Board of Trustees and College President elected to contract with the Utah State Department of Public Safety (DPS) for law enforcement services on the Taylorsville/Redwood, Jordan, Meadowbrook and South City Campuses of the College. The effective date of this contract was July 1, 2003. Police services to the other campuses and centers are provided by the police departments of the cities in which they are located. The campuses and centers, and their respective departments and contact numbers are provided in this report.

Utah DPS is a full-service agency of the state of Utah and provides police services on a statewide basis. DPS provides 24/7 coverage on Taylorsville/Redwood, South City, Meadowbrook and Jordan Campuses utilizing uniformed State Troopers and investigators. They maintain offices on each campus. You will find DPS police officers

on these campuses, in automobiles, on bicycles, and walking on patrol 24 hours a day, 7 days a week.

The Miller, Library Square, West Valley, West Pointe, and Airport Campus have contracted with Sandy, West Valley and Salt Lake Police Department respectively to provide officers on site during specific hours. Officers from the various jurisdictions serving the College will frequently be seen on the campuses and centers.

The police officers serving the Salt Lake Community College campuses receive their police authority via the provisions of Utah Code, Title 53, Chapter 13, Section 103.

Any person who is a victim of a crime is encouraged to immediately notify the police. If a person is the victim of a crime or is aware of a crime and does not wish to contact the police, the person may report the incident to one or all of the following agencies:

Dean of Students	(801) 957-4004
Vice President for Student Services	(801) 957-4284
Equal Employment Opportunity/Risk Administration	(801) 957-4561
Risk Management	(801) 957-4041
Rape Recovery Center (not affiliated with SLCC)	(801) 467-7273

If the victim of a misdemeanor crime does not want police action taken the crime is generally not prosecuted. The information will be given to the police for statistical purposes only. *Felony offenses must be reported for investigation.*

Campus Safety Officers

The College utilizes Campus Safety Officers (CSOs) to patrol the campuses of Taylorsville/Redwood, South City, Jordan, Miller, Library Square, West Valley and Meadowbrook between the hours of 6:00 p.m. and 2:00 a.m. The officers assure the security of buildings, equipment, and mitigate physical hazards. CSOs are uniformed but are not sworn peace officers. Their presence greatly enhances the safety of the college community on these campuses.

Reporting a Crime

Students and others who become aware of criminal actions or other emergencies anywhere on campus should report these to the Salt Lake Community College Department of Public Safety **by dialing 911**. Individuals may also use any emergency phone, located in main thoroughfares of all campus buildings.

Incidents reported to SLCC Department of Public Safety, to UHP or to the local municipalities in which the campus is located will be investigated for the purpose of reducing crime, improving safety, making disciplinary referrals, and imposing criminal sanctions as appropriate. We cannot overemphasize the importance of prompt and accurate reporting of crime. If a crime is not reported promptly, evidence can be destroyed or the potential to apprehend a suspect is lost. If you witness a crime or

emergency, promptly report it to the SLCC DPS and be prepared to answer questions as accurately as you can. The subsequent investigation can only be as thorough as the information received. If you are the victim of a crime, or you have seen or received information of criminal activity or other emergency, please contact the appropriate authority immediately

Additionally, incidents reported to the SLCC Department of Public Safety or to the local municipalities on other campuses, will be included in the statistical report contained in the Annual Security Report (ASR, Clery Report) prepared annually by the college.

Under very limited circumstances, the SLCC Department of Public Safety or contracted law enforcement agencies may remove reports of crimes that have been deemed “unfounded” (determined by a sworn or commissioned law enforcement officer to be false or baseless). SLCC will still report and disclose all crimes that are “unfounded” in the Annual Security Report.

The following is a list of all emergency and non-emergency contact information for SLCC Department of Public Safety and other contracted law enforcement agencies:

CAMPUS/CENTER	POLICE DEPARTMENT	CONTACT NUMBERS
Redwood Campus	Utah DPS (Highway Patrol) 4501 South 2700 West Salt Lake City, Utah 84119	Emergency Calls 911
South City Campus		Non-Emergency 957-3800
Meadowbrook Campus		Administrative Calls 965-4461
Jordan Campus		Campus Office 957-4270
		Animal Control (RWD) 269-7499
		Animal Control (South) 264-2243
		Animal Control (Jordan) 840-4000

CAMPUS/CENTER	POLICE DEPARTMENT	CONTACT NUMBERS
Miller Campus	Sandy City Police Department 10000 South Centennial Parkway Sandy, Utah 84070	Emergency Calls 911
		Non-emergency Calls 840-4000
		Administrative Calls 568-7214
		Investigation Follow-up 568-7214
		Animal Control Calls 352-4450

CAMPUS/CENTER	POLICE DEPARTMENT	CONTACT NUMBERS
Library Square	Salt Lake City Police Department 315 East 200 South Salt Lake City, Utah 84111	Emergency Calls 911
		Non-emergency Calls 799-3000
		Administrative Calls 799-3800
		Investigation Follow-up 799-3720
		Animal Control Calls 264-2243

CAMPUS/CENTER	POLICE DEPARTMENT	CONTACT NUMBERS
Airport Center	Salt Lake Airport PD	Emergency Calls 575-2405
		Non-emergency Calls 575-2470
		Administrative Calls 575-2470
		Investigation Follow-up 575-2465
		Animal Control Calls 575-2401

CAMPUS/CENTER	POLICE DEPARTMENT	CONTACT NUMBERS
Westpointe	Salt Lake City Police Department 315 East 200 South Salt Lake City, Utah 84111	Emergency Calls 911 Non-emergency Calls 799-3000 Administrative Calls 799-3800 Investigation Follow-up 799-3720 Animal Control Calls 264-2243

CAMPUS/CENTER	POLICE DEPARTMENT	CONTACT NUMBERS
West Valley	West Valley City Police Department 3600 South Constitution Blvd. West Valley City, Utah 84119	Emergency Calls 911 Non-emergency Calls 840-4000 Investigation Follow-up 963-3300 Animal Control Calls 963-5800

Daily Crime Log

The SLCC Department of Public Safety compiles a Daily Crime Log that is available to the media, the public, and various campus offices upon request. This summary identifies the type, location, time, and date the crime was reported to the SLCC DPS. If you would like to obtain a copy of the Crime Log, please contact the SLCC DPS by calling, 801-957-3800.

Online Reporting Form

The online reporting form was created for individuals who may not want to file a complaint or report an incident to campus law enforcement. This form is to be used to report sexual harassment, attempted or completed sexual violence, stalking, intimate partner or dating violence, or discrimination based on sex in a college program or activity. If you or someone you know has been the victim of any of these, you are encouraged to bring it to the attention of the Title IX Coordinator and/or other college officials.

If an individual chooses to use the online reporting form, it is recommended to fill out as much information as possible based on their knowledge of the situation. Anonymous reports may be submitted; however, without the contact information of the Complainant and the ability to investigate further, the college may be limited in how it can respond.

See, Appendix A, Online Reporting Form.

Timely Warning Policy and Procedure

Whenever there is an incident on or off campus that constitutes an ongoing or continuing threat a timely warning will be given. The warning will be issued through the college emergency notification system email or SLCC home page to students, faculty and staff. Anyone with information that possibly warrants a timely warning should report the circumstances to Law Enforcement immediately.

The decision to issue a timely warning shall be made on a case by case basis in compliance with the Clery Act and considering all available facts surrounding the

campus community; whether the crime is considered a serious or continuing threat to students or employees and the possible risk of compromising law enforcement efforts.

Timely warnings are usually issued for the following classifications when they become a threat to the campus community:

- **Arson**
- **Burglary**
- **Robbery**
- **Aggravated assault**
- **Criminal homicide**
- **Motor vehicle theft**
- **Sex offenses**
- **Any other crimes as deemed necessary**

In addition, if a major catastrophe or disaster occurs at Salt Lake Community College, the College may provide timely information regarding the incident(s) using the timely warning system or by using postings, flyers, student newsletters, and public service announcements with local television and radio stations. The warning may include, but is not limited to, the following information:

- 1. Type of crime and/or disaster**
- 2. Location of occurrence**
- 3. Available suspect information**

Emergency Notification and Evacuation

Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus, the College will notify the campus community. The College will without delay, through the Director of Public Safety, and taking into account the safety of the community, determine the content of the notification and initiate the notification system described below. The exception is: unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Campus Alert System

SLCC maintains a notification system, known as the “Emergency Alert System (EAS).” In the event of an emergency, the EAS sends out a notification to all students and employees. Students have the option of removing their information from the EAS service. The notification is sent out via mobile and landline telephones, SMS, and e-mail. For more information regarding the EAS go to <http://www.slcc.edu/emergency-prepare/emergency-alert-notification-instructions.aspx>.

Students and employees may also add additional personal contact information to the EAS (by clicking the link above) so they will have the opportunity to receive the emergency information by way of all their contact devices. In the event of a significant

emergency or dangerous situation on campus involving an immediate threat to the health or safety of students or employees, the Director of Public Safety will confirm the existence of the emergency or situation. The Director of Public Safety will determine the appropriate segment or segments of the campus community to receive a notification and will determine the content of the notification. The Director of Public Safety, or designee, will initiate the Campus Alert system.

The Campus Alert system at SLCC is a third-party hosted email and text messaging system for emergency communications. The College conducts two annual Campus Alert system tests. The April test is in conjunction with ShakeOut– the annual statewide earthquake exercise.

Evacuation

In the event of a fire, the College expects that all campus community members will evacuate through the nearest exit, closing doors and activating the fire alarm system (if one is present) as they leave. Once safely outside a building, it is appropriate to contact **911 (9-911** from a campus phone) or the Department of Public Safety at **801 957-4250**.

Students and/or staff should check in at the assembly area identified in the building emergency plan. No training is provided to students or employees in firefighting or suppression activity as this is inherently dangerous and each individual's only duty is to exit safely and quickly, shutting doors along the exit path as they go to contain the spread of flames and smoke, and to activate the alarm as they exit. At no time should the closing of doors or the activation of the alarm delay the exit from the building.

In the event of another significant emergency, the College's evacuation procedures will be influenced by the nature and magnitude and immediacy of the emergency. Evacuations may be for a single building or group of buildings, a campus neighborhood, or the entire campus. Evacuation information will be disseminated using any combination of communication mediums that may be useful given the nature of the incident. Information may include known hazards, general direction to travel or avoid, precautions that may be taken, and where to assemble, if appropriate.

If a general evacuation is ordered, all campus members are especially advised to follow any directions given. For example, direction may be to report in at the Emergency Assembly Point (EAP) designated for that building. Alternatively, direction may be given to leave campus by foot. Such direction would be given in order to facilitate the quickest, safest movement of the campus population, and provide the best access for emergency responders.

Any authorized emergency personnel, and/or SLCC Building Marshalls or CERT team members, may give direction to "Shelter in Place."

Shelter-in-Place Procedures

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to "shelter-in-place" means to make a shelter of the building that you are in, and with a few adjustments this location can be made even safer until it is safe to go outside.

Basic Shelter-in-Place Guidance: If an incident occurs and the building you are in is not damaged, stay inside- seeking an interior room- until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, identification, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest College building quickly. If police or fire department personnel are on the scene, follow their directions.

How You Will Know to Shelter-in-Place: A shelter-in-place notification may come from several sources, including the Building Marshal, CERT members, employees of the SLCC Public Safety Department, police or fire personnel, or other emergency services personnel.

How to Shelter-in-Place: No matter where you are, the basic steps of shelter-in-place will generally remain the same. Should the need ever arise, follow these steps, unless instructed otherwise by local emergency personnel:

1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be:
 - An interior room;
 - Above ground level; and
 - Without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary
3. Shut and lock all windows (tighter seal) and close exterior doors.
4. Turn off air conditioners, heaters, and fans if possible.
5. Close vents to ventilation systems if you are able.
6. Make a list of the people with you, call the list in to Police so they know where you are sheltering. If only students are present, one of the students should call in the list.
7. Turn on a radio or TV and listen for further instructions, if it is reasonable to do so.
8. Make yourself comfortable.

Campus Facilities Security and Access

The Physical Facilities and Maintenance Department maintains College buildings and grounds with a concern for safety and security. They inspect these facilities regularly and promptly make repairs. Students and employees are encouraged to call Public

Safety at **957-4270** or Facilities at **957-4276** to report any hazard. The police and facilities department staffs routinely inspect the entire campus to review lighting and environmental safety concerns. A work request order may be submitted at <http://www.slcc.edu/facilities/request.aspx>.

Most campus facilities are open to the public during the day and evening hours when classes are in session. The Facilities Department regularly locks campus buildings at 10:00 p.m. each evening. Faculty and staff on site secure satellite buildings. Buildings are opened each morning beginning at 5:00 a.m. During times that the campus is officially closed, buildings are generally locked and accessible only to employees with keys.

Salt Lake Community College has established a well-defined key issuance and control policy. Only selected administrators are authorized to approve the issuance of keys to individuals within their assigned areas. Periodic surveys and audits of campus departments are conducted to determine the status of keys issued to department personnel. It is against SLCC policy to duplicate any SLCC key.

Additional Crime Prevention and Safety Awareness Measures

Workshops are available to inform students and employees about crime prevention, crime awareness and personal safety issues. We welcome information/feedback from those individuals who see a situation on campus that could be a safety hazard or security risk. Please contact Risk Management at **(801) 957-4041**, The Department of Public Safety at **(801) 957-3800**, or the designated police department to find out more information.

Emergency Phones

Emergency Phones (Blue-Phone) are strategically placed on main thoroughfares on every building. These phones provide direct emergency access to police dispatchers to report an emergency or to get immediate help. The Police maintain a 24-hour communications center, and anyone on campus may summon assistance by dialing 911 (9-911 from a campus phone).

Dealing with Disruptive People/Workplace Violence Presentations

This presentation is prepared and presented by the Department of Public Safety. This presentation focuses on identifying disruptive, threatening, or violent behaviors and taking appropriate actions when encountering individuals with these behaviors. The information is presented to the Academic Deans, the Associate Deans, and Division meetings and upon request to individual departments or campus associations.

Further, presentations on topics such as specific crime-related issues to safety tips, crime prevention, safety awareness, Title IX training and sexual assault prevention are provided at each of the four main campuses throughout the school year.

Active Shooter Video and Presentation

Students and employees can view a video titled “Shots Fired,” by checking it out at the Library. The video provides information on how to respond to an active shooter on campus and steps students and employees can take to prevent such a situation. Additionally, on request, the SLCC Department of Public Safety will present the video and facilitate a discussion on appropriate safety precautions, having a survivor mindset, and maintaining awareness of one’s surroundings to departments, SLCC associations or through Student Life and Leadership.

Equipment Identification

All items purchased by departments at SLCC should be identified by serial number, brand and model. Departments are responsible for maintaining an accurate list of equipment in their department including serial numbers. Items over \$5000 must be registered with the Property Control Department and receive an assigned SLCC asset number and sticker. Computers that are over \$1000 must also receive an SLCC asset number for tracking purposes. Missing items should be reported to the designated police agency immediately. Contact the inventory specialist at **957-4251** for information on inventory control.

Lost and Found

Items that are lost or found may be turned in at the Public Safety Office in the GFSB, **957-4270**, the Markosian Library, AAB Mail Room, Student Center courtesy desk, the recreation check-in desk in the Lifetime Activities Center, Jordan Campus HTC 004, and at South City Campus in the ID Center 1-061. Items collected at these locations will be held for 72 hours. Thereafter they will be sent to the Office of the Surplus Manager, **957-4553**. Unclaimed items left over 90 days are donated to charity.

Robbery Prevention Seminar

An annual seminar is held for those who handle cash on campuses. They are invited to training conducted by various law enforcement agencies. The training includes recognizing forged and counterfeit bills, what to do in case of a robbery, how to identify suspects and how to preserve evidence. Contact the Revenue Manager at **957-4906** regarding the training.

Bicycles, Skates and Skateboards

Bicycle racks are provided for the securing of bikes. Bikes are not to be chained to handrails, meters, trees, fences, etc. For safety reasons, skates and skateboards are not allowed on campus.

Lost Keys

Lost college keys should be turned in to the Key Office at the Taylorsville/Redwood Campus, GFSB 105. At the South City Campus, keys are initially turned into South City

Annex 103 but are sent to the Taylorsville/Redwood Campus Key Office. If College keys are lost or stolen, report it immediately to the Key Office at **957-4102**.

Books and Backpacks

Do not leave books or backpacks unattended in classrooms, restrooms, the cafeteria or other places. Mark your books with your name and student number. The College Bookstore requires that students leave book bags and backpacks outside while shopping in the Bookstore. Please secure backpacks and other valuable items. Report all thefts to the police.

Parking Lot Escort Services

A parking lot escort service is available through Student Services at the Taylorsville/Redwood and South City Campuses. Escorts are available at the Taylorsville/Redwood Campus from 5:00 p.m. until 10:00 p.m. by calling **957-4080**. On the South City Campus, escorts are available until 10:00 p.m. by calling **957-3407** or **957-4518**. (Escort services ends at 5:00 p.m. on Fridays at both campuses.) It is advisable that you use the buddy system and walk with a friend after dark.

Utah Sex Offender Registration Act

The “Campus Sex Crimes Prevention Act” (amends 42 United States Code 14071), and the Utah Sex Offender Registration Act (77-27-21.5, U.C.A.) require notice be given to institutions of higher education of persons required by the act to register and who are affiliated with the institution. The Utah Department of Corrections, Sex Offender Registration Program Office, will inform the SLCC Department of Public Safety of registered sex offenders who are affiliated with SLCC. This information will be available from the Campus Police located in Room 101 of the GFSB at the Taylorsville/Redwood Campus.

To learn more about registered sex offenders, please go to the Utah Department of Corrections Sex Offender Registry website at:

http://www.communitynotification.com/cap_office_disclaimer.php?office=54438

General Safety Information

- If you sense a potential threat to yourself, attract attention to yourself by screaming, yelling “HELP!” or creating a commotion.
- If confronted by an armed person who demands you give them your property, give it up. Loss of property is not worth endangering your life.
- Avoid walking alone at night; walk with a friend or use the buddy system. Walk with a purpose; project an assertive, alert image. Have keys ready so you can quickly enter your car.
- Avoid walking alone. Let someone know where you are going and when to expect you.
- Always secure your valuables in your trunk and lock your car.
- When parking your vehicle, if you anticipate returning to it after dark, try to park

in a well-lighted area.

- Look into your vehicle before you get in to be certain no one is hiding inside. Lock all doors and windows after entering your vehicle.
- Whenever you leave your office, classroom or home, lock all doors and windows.
- Report any suspicious activity or people, safety hazards, unsafe lighting, defective equipment or any other concern to SLCC Public Safety.
- Be aware of your surroundings, know where you are and know where you are going.
- Plan your walking trips. Choose a well-lighted, populated route.
- If you are uncomfortable after dark walking alone, walk with a friend or call for an after dark escort from college Public Safety.
- Keep money, stamps and other valuables locked away.
- Keep personal belongings in sight or take them with you as you move around a building.
- Never prop doors open, even for a short time.
- Be cautious of removing jewelry to wash hands. These items are easily lost or stolen.
- Avoid keeping money in your office or car.
- Keep ATM, debit and credit cards in a safe place. Never reveal a PIN number to anyone.
- Never loan your ATM card to anyone, no matter who they are.
- When possible, use ATM cards in daylight. If that is not possible, use an indoor ATM or one in an otherwise well-lit area.

If an incident does happen, be observant. You will want to give accurate suspect and vehicle descriptions. Report every incident to the police as soon as possible.

Behavior Intervention Team (BIT)

The BIT is designed to assist faculty, staff and students in dealing effectively with situations involving student behaviors of concern. These situations may involve students struggling with various forms of individual distress, engaging in behaviors disruptive to the educational environment, or even posing a potential threat of harm to themselves or others.

The main purpose of the BIT is to educate members of the College community to identify and respond to students of concern with a focus on caring, prevention and early intervention. A related aim is to foster interdepartmental communication about struggling students while providing information coordination, consultation and feedback, assessment of needs and at-risk behaviors, and intervention and support strategies as warranted.

If the BIT determines that a student's conduct poses a life, personal safety or property threat to the college or those in the college community, the Chair of the BIT, Dr. Marlin Clark, will notify the Director of Public Safety for consideration of a Timely or Emergency notification alert, in compliance with the Jeanne Clery Act.

Alcohol, Tobacco and Illegal Drugs

Salt Lake Community College has a stringent policy governing the use of alcohol and other drugs. The purchase, possession, use, consumption, sale, distribution or storage of any alcoholic beverage, controlled substance or illegal drug is prohibited on any campus or training site, and at all College activities. In accordance with the Indoor Clean Air Act, all buildings on all campuses and centers are smoke-free, including any use of e-cigarettes.

SLCC is committed to facilitating a drug-free classroom environment and utilizes the Center for Health and Counseling to increase campus awareness regarding alcohol and other drugs. The Center for Health and Counseling has locations at the Taylorsville/Redwood, South City and Jordan campuses, and provide the following services:

- Educational information on substance abuse
- 12-step schedules
- Community referrals
- Classroom presentations
- Workshops on varied health issues
- Library of resource information
- Participate in national campaigns

Anyone found in violation of regulations prohibiting possession, using or selling hallucinatory, narcotic or other controlled substances, possession, consuming or selling alcoholic beverages on campus (including athletic events), is subject to arrest. Additionally, according to the Anti-Drug Abuse Act of 1988 (Section 5301) students who receive Federal Financial Aid and are convicted of drug possession or distribution may become ineligible for Title IV financial aid.

Sexual Assault, Dating/Domestic Violence, and Stalking

In accordance with federal law, SLCC does not discriminate on the basis of sex in educational programs and prohibits sexual assault, dating violence, domestic violence, and stalking. Sexual assault is a concern on college and university campuses. We are fortunate at SLCC to have a relatively low rate of sexual assault. However, one is too many, and it is understood that many sexual assaults go unreported.

Procedures for Reporting Sexual Assault, Dating Violence, Domestic Violence, and Stalking

Any incidents of sexual assault, dating violence, domestic violence, or stalking should be reported directly to the SLCC Department of Public Safety, contracted law enforcement agency, or with the agency where the incident occurred. Filing a police report will not obligate the victim to pursue a complaint through the criminal process, nor will it subject the victim to scrutiny or judgmental opinions from officers. The SLCC Department of Public Safety and the SLCC Title IX administration strongly encourage

victims to report incidents of sexual assault in a timely manner. Time is a critical factor for evidence collection and preservation.

Filing a police report will:

- ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim;
- provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later; and
- Make the victim aware of resources available for confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a victim of sexual assault, dating violence, domestic violence, or stalking contacts the SLCC Department of Public Safety or any law enforcement agency contracted by SLCC, the Title IX Coordinator, EEO/Risk Administration, and Dean of Students will be notified. The victim may choose for an investigation to be pursued either through the criminal justice system and/or through the college investigatory findings process, (when an alleged perpetrator is a student, faculty or staff), or through both processes.

Victims may choose not to proceed as a Complainant in a criminal process. A representative from the SLCC EEO/Risk Administration or Dean of Students office will guide the victim through the available options and consider the input of the victim in determining proceeding with an investigation. *If a victim is reluctant, does not wish to provide information or participate in a college investigation, that decision may hinder the college's ability to investigate and eliminate the threat posed by a perpetrator.*

Individuals who witness, are subjected to, or are informed about incidents of sexual assault, dating violence, domestic violence, stalking, or any form of sexual harassment may file a complaint with a designated SLCC employee, including:

Kenneth Stonebrook
Title IX & Discrimination Manager
Taylorsville/Redwood - AAB 211G
801-957-5027
ken.stonebrook@slcc.edu

For Students:

Marlin Clark
AVP for Student Life & Dean of Students
Taylorsville/Redwood - STC 276 A
801-957-4004
marlin.clark@slcc.edu

Kevin Miller
*Director for Student Conduct and
Support Services*
South City Campus - SCM 2-068A
801-957-3133
kevin.miller@slcc.edu

For Faculty/Staff:

Mozelle Orton
Director of EEO & Risk Administration
Taylorsville/Redwood - AAB 211 F-A
801-957-4561
mozelle.orton@slcc.edu

Mikel Birch
Director of Risk Management
Taylorsville/Redwood - AAB 211 J
801-957-4041
mikel.birch@slcc.edu

These employees will inform individuals of their rights to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, and other services on and/or off campus. These employees will assess the immediate safety needs of the victim, provide the victim with access to medical care, and assist the victim in notifying/contacting the SLCC Department of Public Safety or appropriate law enforcement agency if the victim so chooses. The employees will take steps to address the conduct, protect and assist the victim, remediate effects, and assign an investigative authority to review the complaint. The investigation process allows for resolution of the conduct to include rendering a final decision regarding the complaint and taking action to prevent the recurrence of the conduct.

Guidelines or Suggestions to Follow After a Sexual Assault, Dating Violence, Domestic Violence or Stalking (as applicable to the specific incident)

- Go to a safe place as soon as you can.
- Call 911 in the event of an emergency (9-911 using an on-campus phone).
- Get medical attention as soon as possible to make sure you are physically well and to collect important evidence in the event you may later wish to take legal action.
- Try to preserve all physical evidence. Do not wash, use the toilet, or change clothing if you can avoid it. If you do change clothes, put all clothing you were wearing at the time of the attack in a paper, not plastic, bag.
- In cases of sexual assault, domestic violence, dating violence, and stalking, preserve evidence by saving text messages, instant messages, social networking pages, communications, pictures, or other documents, if any, that would be useful to police or investigators.
- Talk with SLCC personnel to help explain your options, give you information, and provide emotional support.

Procedures for Investigating Sexual Assault, Dating violence, Domestic Violence, and Stalking

The following specifies the procedures that SLCC will follow once an incident of sexual assault, domestic violence, dating violence, sexual assault, stalking has been reported.

Upon notice of a sexual assault, dating violence, domestic violence, or stalking complaint, SLCC will make every effort to ensure a prompt, fair, and impartial investigation and resolution transparent to the respondent and Complainant. An

investigation involves analysis of the initial report, and upon that analysis providing a basis to move the investigation forward, interviews with the Complainant, the Respondent, witnesses, collection of relevant data and documents, possible inspection of the location of the alleged offense, and other investigative actions necessary to collect and analyze evidence and determine findings will occur. If a report involves both a student and employee, the Dean of Students and EEO/Risk Administration coordinates the investigation together. When determined as appropriate, the college reserves the right to report the allegations to the relevant geographic law enforcement agency.

In order to provide students and/or employees with a fair, prompt, and impartial investigative process for allegations of sexual assault, dating violence, domestic violence, or stalking, SLCC provides:

- Investigations will be conducted by officials who, at a minimum, receive annual training on the issues related to dating violence, domestic violence, sexual assault, and stalking and on how to conduct an investigation that protects the safety of victims and promotes accountability.
- Investigations will be conducted by officials who do not have a conflict of interest or bias for or against either party.
- The Complainant and Respondent have equal opportunities to have others present during investigative proceedings, including an advisor of their choice.
 - SLCC will not limit the choice of advisor or presence for either party in any meeting or institutional disciplinary proceeding; however, the institution may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties.
- The parties will receive simultaneous notification, in writing, of the result of the investigation and any appeal procedures.
- The investigation will typically be completed in a reasonably prompt time frame (60 days).
- The Complainant and Respondent are given timely notice of meetings at which one or the other or both may be present.

Advisor means any individual who provides the Complainant or Respondent support, guidance, or advice.

Proceeding means all activities related to a non-criminal resolution of an institutional disciplinary complaint, including, but not limited to, fact-finding investigations, formal or informal meetings, and hearings. *Proceeding* does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to a victim.

Result means any initial, interim, and final decision by any official or entity authorized to resolve disciplinary matters within the institution. The result must include any sanctions imposed by the institution. Notwithstanding section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly referred to as the Family Educational Rights and Privacy Act (FERPA), the result must also include the rationale for the result and the sanctions.

Standard of Evidence

Investigations conducted by SLCC use a preponderance of the evidence standard, i.e., *more likely than not* that sexual harassment or violence occurred, and allows for both the accuser and accused to have others present during proceedings. Individuals conducting investigations receive training at least annually which covers investigation and grievance models to address sexual assault, dating violence, domestic violence, and stalking.

Issuance of Findings and Appeal of Findings of an Investigation

The goal is to resolve investigations/complaints within 60 days, however, unusual circumstances requiring additional time may necessitate an extension. A report of investigative findings will be issued to both the Complainant and the Respondent simultaneously, in writing, along with other relevant personnel, such as a supervisor if a party to the report is an employee. Either party may request an appeal/grievance hearing through the respective policies, either SLCC policy Chapter 2, Section 3.06, *Employee Grievance Procedure* for employees or for students, through the *Student Standards Committee* in accordance with procedures outlined in the Student Code of Conduct, SLCC Policy Chapter 3, Section 2.01.

Sanctions/Discipline For Students

Depending on the severity of the sexual assault, dating violence, domestic violence, stalking and/or any other complaint, including use of weapons, threats and/or patterns of conduct and/or predation, the sanctions that may be imposed on students for findings of misconduct are:

Verbal Reprimand: The least severe form of disciplinary action.

Written Reprimand: An official written notice to a student that his/her conduct is in violation of the Student Code of Conduct and as such is unacceptable to the College.

Restitution or Reimbursement: Assessments of financial charges and/or other forms of recompense for any damage or loss incurred by the College or any member of the College community.

Reduction of Privilege: Denial of particular student privileges such as the privilege to park on campus or use of computer lab equipment or use of Testing Services.

Disciplinary Probation: A more severe sanction than a reprimand. For a stated probationary period, the student must comply with College rules or regulations or other stipulated conditions or requirements, which may include, but are not limited to, forfeiting the privilege of having a leadership role in club or team activities or other College-based extracurricular activities.

Temporary Class Dismissal: In the case of student misconduct in the classroom, faculty members have the right to temporarily remove a student from the classroom. Removal is normally not longer than one class period. In cases where additional time is needed, the faculty member must consult with the Program Director/Associate Dean, in coordination with the Dean of Students to ensure due process. In cases where reassignment of the student is considered, the decision to reassign the student must be made between the faculty member, Program Director/Associate Dean, in coordination with the Dean of Students. This reassignment may be temporary or permanent depending on the outcome of the investigation.

Interim Suspension: A suspension of less than a term designed to prohibit the presence of the student on campus until the case can be resolved in accordance with prescribed College procedures. The Dean of Students, in consultation with the Vice President of Student Services, may impose an interim suspension on any student who poses a threat to himself/herself, or to the well-being, rights, or property of the College community. The interim suspension is not entered on a student's record and does not affect the student's status except as described above.

Suspension from the College: Withdrawal from all divisions of the College for a period of time no shorter than the remainder of the term in progress when the sanction is imposed. The student must be informed in writing of the effective period of suspension and the reasons at the time the suspension is imposed.

Expulsion from the College: Permanent separation from the College, this is imposed by the Vice President for Student Services or designee. An expelled student may not be readmitted to any of the units of the College. The student must be informed in writing of this expulsion and the reasons at the time it is imposed.

Sanctions/Discipline For Employees

Depending on the severity of the sexual assault, dating violence, domestic violence, stalking and/or any other complaint, including use of weapons, threats and/or patterns of conduct and/or predation, sanctions/discipline that may be imposed on employees for findings of sexual misconduct are:

Verbal Warnings

Written Warnings

Probation

Termination of employment

Prohibition on Retaliation

SLCC has a strong prohibition on retaliation and will take reasonable action to protect the victim, the alleged offender, and those providing witness statements on behalf of either party or supporting either party in other ways from retaliation. This action may come during or following an investigation of a complaint. Instances of retaliation are prohibited, will be investigated, and may result in further conduct charges or disciplinary actions.

The Student Code of Conduct

The Student Code of Conduct provides governing regulations for the behavior of our student body. The Code states the specific authority and responsibility of the College in maintaining social discipline, outlines the process for legitimate grievances and establishes the proper procedures to be followed to ensure “due process” to protect students from unfair processes, and/or unfair imposition of penalties and sanctions. The primary objective for the administration of discipline under the Student Code of Conduct is to foster **ethically responsible behavior** and protect the campus community. http://www.slcc.edu/policies/docs/Student_Code_of_Conduct.pdf

Employee Policies/Procedures regarding Professional Conduct

Chapter 2, Section 2.05, SLCC office responsible for Title IX oversight

Chapter 2, Section 2.06, covers sexual harassment, details processes, rights and responsibilities

Chapter 2, Section 3.15, covers all discrimination prohibition, details processes, rights and responsibilities

Chapter 2, Section 3.16, details professional conduct standards, references summarize other relevant laws/policies

Support Measures for Victims of Sexual Assault, Dating Violence, Domestic Violence, and Stalking

Complainants and Respondents for cases involving sexual assault, harassment, discrimination, dating/domestic violence, stalking and related retaliation are afforded additional protections and options (support measures) beyond those provided by the typical student conduct process, such as:

- Notice of the Complainant’s options to avoid contact with the alleged perpetrator
- Allow the Complainant to change academic (course scheduling, extension on assignments, or moving testing date/location) and extracurricular activities or his or her transportation, dining, and working situation as appropriate.
- Ensure that the Complainant is aware of his or her Title IX rights and any available resources, such as victim advocacy, academic support, counseling, disability services, health and mental health services, legal assistance, and the right to report a crime to campus or local law enforcement.

When determining what support measures to take, SLCC will consider the specific need expressed by the Complainant; the age of the students involved; the severity or pervasiveness of the allegations; any continuing effects on the Complainant; whether the Complainant and alleged perpetrator share the same residence, class, transportation, or job location; and whether other judicial measures have been taken to protect the Complainant (e.g., civil protective orders).

On-Campus and Community Resources for Victims

Counseling Services

The SLCC Centers for Health and Counseling are available to students, faculty and staff of the college. Counseling sessions are reasonably priced and the first session is free to students. Counseling services can assist individuals with career planning, study skills, anxiety or depression, relationship issues, family issues, test anxiety, relaxation, stress management skills and any other personal concerns. The Centers have established annual and ongoing programs to assist students in a variety of areas and all services are confidential.

Locations:

[Taylorsville Redwood Campus](#) – SC035

4600 South Redwood Road

Taylorsville, Utah 84123

801-957-4268

Open:

- M,T,TH,F 8:00 AM - 4:30 PM
- W - 10:00 AM - 4:30 PM

[Jordan Campus](#) - PAV 202

3491 W 9000 S

West Jordan, UT 84088

801-957-6211

Open:

- M - 8:00 AM - 11:30 AM
- W - 1:00 PM - 4:30 PM

[South City Campus](#) - 1-143

1575 South State Street

Salt Lake City, Utah 84115

801-957-3323

Open:

- T - 8:00 AM - 4:30 PM
- R - 8:00 AM - 4:30 PM

Employee Assistance Program

Reliant Behavioral Health (RBH), our EAP (Employee Assistance Program), provider can help you to privately resolve problems that may interfere with work, family, and life in general. Your EAP is provided for FREE to you and dependents, living at or away from home, as well as household members, related or not. EAP services are always confidential.

- **24-hour Crisis Help:** 1-866-750-1327
- In-person Counseling – up to 4 face to face counseling sessions for each issue.

- Online consultations and resources www.MyRBH.com (access code: salt lake community college).

Salt Lake Rape Recovery Center

Empowering those victimized by sexual violence through advocacy, crisis intervention, and therapy and to educate the community about the cause, impact, and prevention of sexual violence.

- Location:
2035 South 1300 East
Salt Lake City, UT 84105
Office: 801-467-7282
Fax: 801-467-7280
- Office hours:
Monday-Thursday: 9am-5pm
- **24-Hour Crisis Line:** 801-467-7273

University Neuropsychiatric Institute (UNI) CrisisLine

The UNI CrisisLine provides 24 hour, 7 days-a-week phone crisis service and is staffed by mental health professionals providing emotional support, assistance, crisis intervention, and suicide prevention to individuals experiencing emotional distress or psychiatric crisis.

- Email: uni.crisis@hsc.utah.edu
- **24-Hour Crisis Line:** 801-587-3000

National Sexual Assault Telephone Hotline (RAINN)

- **24-Hour Crisis Line:** 800-656-HOPE (4673)

Definitions of Clery Act Locations

Campus is defined as any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and Property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor).

Non-Campus is defined as any building or property owned or controlled by a student organization recognized by the institution; and any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property means all public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare, or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes.

Definitions of Clery Act Offenses

The following definitions are taken from the Uniform Crime Reporting Handbook.

Murder: The willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: The killing of another person through gross negligence.

Robbery: The taking, or attempting to take, anything of value from the care, custody or control of a person by force, or threat of force or violence and/or by putting the victim in fear of immediate harm.

Burglary: The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.

Arson: The willful or malicious burning or attempt to burn with or without intent to defraud a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Larceny Theft: The unlawful taking of property from the possession of another.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle (includes joyriding).

Liquor Law Violations: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcohol. (Does not include DUI.)

Drug Abuse Violations: The violation of state and local laws prohibiting the production, distribution, possession and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

Weapon Law Violations: The unlawful possession of deadly weapons -- concealed or openly carried.

Hate Crime: Any of the aforementioned offenses (except for negligent manslaughter), and any other crime involving bodily injury, reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias.

Race: A preformed negative attitude toward a group of persons who possess common physical characteristics.

Gender: A preformed negative opinion or attitude toward a group of persons because those persons are male or female.

Religion: A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

Sexual Orientation: A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.

Gender Identity: A preformed negative opinion or attitude toward a person (or group of persons) because the person's internal sense of being male, female, or a combination of both may be different from the gender assigned at birth, e.g. bias against transgender or gender nonconforming individuals.

Ethnicity: A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry. The concept of ethnicity differs from the closely related term race in that "race" refers to grouping based mostly upon biological criteria, while "ethnicity" also encompasses additional cultural factors.

National Origin: A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and/or traditions.

Disability: A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced aged or illness.

The following definitions are taken from the National Incident-Based Reporting System of the UCR program.

Sex Offense: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent of the victim.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because his/her temporary or permanent mental incapacity.

Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.

The Higher Education Act (HEA) defines the new crime categories of domestic violence, dating violence, and stalking in accordance with section 40002(a) of the Violence against Women Act of 1994 as follows:

Domestic Violence: A felony or misdemeanor crime of violence committed by

- a current or former spouse or intimate partner of the victim,
- a person with whom the victim shares a child in common,
- a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner,
- a person similarly situated to a spouse of the victim under the domestic or family violence laws or the jurisdiction receiving grant monies [under VAWA], or
- any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- The existence of such a relationship shall be determined based on a consideration of the following factors:
 - Length of the relationship;
 - The type of relationship; and
 - The frequency of interaction between the persons involved in the relationship.
- For the purpose of this definition, dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to

- Fear for his or her safety or the safety of others; or
- Suffer substantial emotional distress.

For the purposes of this definition:

- *Course of conduct* means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action,

method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

- *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim.
- *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

Consent: Consent is an informed decision, freely given, made through mutually understandable words or actions that indicate a willingness to participate in mutually agreed upon sexual activity.

Consent cannot be given by an individual who is:

- Asleep
- Unconscious
- Mentally or physically incapacitated, either through the effect of drugs or alcohol or for any other reason
- Under duress, threat, coercion, or force

Past consent does not imply future consent. Silence or an absence of resistance does not imply consent. Consent can be withdrawn at any time.

SLCC uses the “affirmative consent” standard, known colloquially as “yes means yes.” The burden rests on the person initiating sex to obtain a “yes,” rather than on the intended partner to convey a “no.” Failure to obtain affirmative consent in the course of sexual activity may result in findings of merit to a complaint of sexual assault/rape.

Education and Prevention Programming

SLCC engages in comprehensive educational programming to prevent domestic violence, dating violence, sexual assault and stalking. Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students, faculty and staff that:

- Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct.
- Defines what behavior constitutes domestic violence, dating violence, sexual assault, and stalking.
- Defines what behavior and actions constitute consent to sexual activity in the State of Utah.
- Provides safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, or stalking against a person other than the bystander.
- Provides information on risk reduction so that students may recognize warning signs of abusive behavior and how to avoid potential attacks.

- Provides an overview of information contained in the Annual Security Report (ASR) in compliance with the Clery Act

Haven Online Prevention Program was implemented at SLCC in Fall 2015. Haven is EverFi's premier online learning platform addressing the critical issues of sexual assault, relationship violence, and stalking. Haven is an interactive module designed to engage and empower students to create safe, healthy campus environments.

Haven uses a population-level approach to educate all students on the issues associated with sexual assault and relationship violence, taking into account their unique perspectives and experiences.

A Focus on Relationships: In Haven, students are encouraged to reflect on their personal values and expectations in relationships as a foundation for personal engagement. The program's primary focus is to promote healthy relationships based on positive communication and respect. Haven demonstrates for students the warning signs of abuse, and situations that may be challenging or confusing regarding consent in their own relationships and those of others.

Personal Connections: Haven uses language and scenarios that are inclusive and sensitive of diverse identities and experiences to provide a relevant and engaging learning environment for students. By offering a range of perspectives and encouraging personal reflection, and drawing upon individual values and strengths to guide student engagement, Haven creates a powerful connection to these issues among students.

Real-Life Scenarios: Throughout Haven, rich and in-depth scenarios serve to model healthy behaviors, increase awareness of opportunities to intervene, and provide a range of strategies for taking action. Additional scenarios encourage students to challenge sexist language and attitudes and provide guidance for supporting a friend who may be a victim of sexual assault or relationship violence. (See Haven Sexual Assault Overview.)

Campus Connect Orientations are in-person, new student orientations held prior to the start of each semester at SLCC. SLCC has incorporated Title IX training into the orientation materials and provides new students with information on dating violence, domestic violence, sexual assault, stalking, and consent. The training utilizes relevant videos and interactive discussion to engage the students.

Awareness Programs are community-wide or audience-specific programming, initiatives, and strategies that increase audience knowledge and share information and resources to prevent violence, promote safety, and reduce perpetration.

Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault, or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene.

Ongoing prevention and awareness campaigns means programming, initiatives, and strategies that are sustained over time and focus on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual assault, and stalking, using a range of strategies with audiences throughout the institution.

Primary prevention programs means programming, initiatives, and strategies informed by research or assessed for value, effectiveness, or outcome that are intended to stop dating violence, domestic violence, sexual assault, and stalking before they occur through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention, and seek to change behavior and social norms in healthy and safe directions.

Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

SLCC offered the following primary prevention and awareness programs for all incoming students in 2014:

Name of Program	Date Held	Location	Which Prohibited Behavior Covered?
Roadshow	March 11, 2014	South City Campus	DoV, DaV, SA, S
Roadshow	April 7, 2014	Taylorville Redwood Campus	DoV, DaV, SA, S
Student Life and Leadership Title IX Training	August 7, 2014	Taylorville Redwood Campus	DoV, DaV, SA, S
Associate Dean's Title IX and Workplace Violence Training	September 1, 2014	Taylorville Redwood Campus	DoV, DaV, SA, S
Nursing Student Orientation	November 4, 2014	Jordan Campus	DoV, DaV, SA, S
Title IX Faculty Presentation	November 10, 2014	Taylorville Redwood Campus	DoV, DaV, SA, S
Title IX Training for Students	November 24, 2014	Taylorville Redwood Campus	DoV, DaV, SA, S

CRIME STATISTICS

The following charts reflect the number of reported crimes on campus, listed separately for the Taylorsville/Redwood, South City, Jordan, Miller, Meadowbrook, and other sites, for the most recent three calendar years. Arrests occurred on campus or in the immediate surrounding area (Clery Geography).

TAYLORSVILLE REDWOOD CAMPUS			
CRIME STATISTICS	2012	2013	2014
MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	2	0	
*RAPE			3
*FONDLING			0
NON-FORCIBLE SEX OFFENSES	0	2	
*INCEST			0
*STATUTORY RAPE			0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	1
BURGLARY	2	0	1
MOTOR VEHICLE THEFT	2	4	3
ARSON	0	0	0
LARCENY THEFT	94	71	61
*HATE CRIMES			0
*RACE			1
*GENDER			0
*GENDER IDENTITY			0
*RELIGION			0
*SEXUAL ORIENTATION			1
*ETHNICITY			0
*NATIONAL ORIGIN			0
*DISABILITY			0
**DOMESTIC VIOLENCE			2
**DATING VIOLENCE			0
**STALKING			0
**UNFOUNDED CRIMES			0
ARRESTS			
WEAPONS POSSESSION	1	1	1
DRUG ABUSE VIOLATIONS	3	0	3
LIQUOR LAW VIOLATIONS	5	3	0

**New reporting categories for 2013*

***New reporting categories for 2014*

SOUTH CITY CAMPUS

CRIME STATISTICS	2012	2013	2014
MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	
*RAPE			0
*FONDLING			2
NON-FORCIBLE SEX OFFENSES	0	0	
*INCEST			0
*STATUTORY RAPE			0
ROBBERY	1	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	2	1	1
MOTOR VEHICLE THEFT	1	4	2
ARSON	0	0	0
LARCENY THEFT	42	38	52
*HATE CRIMES			0
*RACE			0
*GENDER			0
*GENDER IDENTITY			0
*RELIGION			0
*SEXUAL ORIENTATION			0
*ETHNICITY			0
*NATIONAL ORIGIN			0
*DISABILITY			0
**DOMESTIC VIOLENCE			0
**DATING VIOLENCE			0
**STALKING			1
**UNFOUNDED CRIMES			0
ARRESTS			
WEAPONS POSSESSION	0	0	0
DRUG ABUSE VIOLATIONS	0	3	4
LIQUOR LAW VIOLATIONS	1	0	0

**New reporting categories for 2013*

***New reporting categories for 2014*

JORDAN CAMPUS

CRIME STATISTICS	2012	2013	2014
MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	
*RAPE			0
*FONDLING			0
NON-FORCIBLE SEX OFFENSES	0	0	
*INCEST			0
*STATUTORY RAPE			0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
LARCENY THEFT	6	5	2
*HATE CRIMES			0
*RACE			0
*GENDER			0
*GENDER IDENTITY			0
*RELIGION			0
*SEXUAL ORIENTATION			0
*ETHNICITY			0
*NATIONAL ORIGIN			0
*DISABILITY			0
**DOMESTIC VIOLENCE			0
**DATING VIOLENCE			0
**STALKING			0
**UNFOUNDED CRIMES			0
ARRESTS			
WEAPONS POSSESSION	0	0	0
DRUG ABUSE VIOLATIONS	0	0	0
LIQUOR LAW VIOLATIONS	1	0	0

**New reporting categories for 2013*

***New reporting categories for 2014*

MEADOWBROOK CAMPUS

CRIME STATISTICS	2012	2013	2014
MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	
*RAPE			0
*FONDLING			0
NON-FORCIBLE SEX OFFENSES	0	0	
*INCEST			0
*STATUTORY RAPE			0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
LARCENY THEFT	2	4	4
*HATE CRIMES			0
*RACE			0
*GENDER			0
*GENDER IDENTITY			0
*RELIGION			0
*SEXUAL ORIENTATION			0
*ETHNICITY			0
*NATIONAL ORIGIN			0
*DISABILITY			0
**DOMESTIC VIOLENCE			0
**DATING VIOLENCE			0
**STALKING			0
**UNFOUNDED CRIMES			0
ARRESTS			
WEAPONS POSSESSION	0	0	0
DRUG ABUSE VIOLATIONS	0	0	0
LIQUOR LAW VIOLATIONS	0	0	0

**New reporting categories for 2013*

***New reporting categories for 2014*

MILLER CAMPUS

CRIME STATISTICS	2012	2013	2014
MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	
*RAPE			0
*FONDLING			0
NON-FORCIBLE SEX OFFENSES	0	1	
*INCEST			0
*STATUTORY RAPE			0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	1
MOTOR VEHICLE THEFT	1	0	0
ARSON	0	0	0
LARCENY THEFT	10	5	2
*HATE CRIMES			0
*RACE			0
*GENDER			0
*GENDER IDENTITY			0
*RELIGION			0
*SEXUAL ORIENTATION			0
*ETHNICITY			0
*NATIONAL ORIGIN			0
*DISABILITY			0
**DOMESTIC VIOLENCE			0
**DATING VIOLENCE			0
**STALKING			0
**UNFOUNDED CRIMES			0
ARRESTS			
WEAPONS POSSESSION	0	0	0
DRUG ABUSE VIOLATIONS	0	0	0
LIQUOR LAW VIOLATIONS	0	0	0

**New reporting categories for 2013*

***New reporting categories for 2014*

LIBRARY SQUARE

CRIME STATISTICS	2012	2013	2014
MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	
RAPE			1
*FONDLING			0
NON-FORCIBLE SEX OFFENSES	0	0	
*INCEST			0
*STATUTORY RAPE			0
ROBBERY	0	1	0
AGGRAVATED ASSAULT	0	0	1
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	1	0
ARSON	0	0	0
LARCENY THEFT	2	4	7
*HATE CRIMES			0
*RACE			0
*GENDER			0
*GENDER IDENTITY			0
*RELIGION			0
*SEXUAL ORIENTATION			0
*ETHNICITY			0
*NATIONAL ORIGIN			0
*DISABILITY			0
**DOMESTIC VIOLENCE			1
**DATING VIOLENCE			0
**STALKING			0
**UNFOUNDED CRIMES			0
ARRESTS			
WEAPONS POSSESSION	0	0	0
DRUG ABUSE VIOLATIONS	2	1	3
LIQUOR LAW VIOLATIONS	1	3	35*

**New reporting categories for 2013*

***New reporting categories for 2014*

1, 35* Rape and Liquor Law violations occurred on public property as reported by Salt Lake City Police Department.*

WESTPOINTE (*Opened 2012*)

CRIME STATISTICS	2012	2013	2014
MURDER	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0
FORCIBLE SEX OFFENSES	0	0	
*RAPE			0
*FONDLING			0
NON-FORCIBLE SEX OFFENSES	0	0	
*INCEST			0
*STATUTORY RAPE			0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
LARCENY THEFT	1	1	0
*HATE CRIMES			0
*RACE			0
*GENDER			0
*GENDER IDENTITY			0
*RELIGION			0
*SEXUAL ORIENTATION			0
*ETHNICITY			0
*NATIONAL ORIGIN			0
*DISABILITY			0
**DOMESTIC VIOLENCE			0
**DATING VIOLENCE			0
**STALKING			0
**UNFOUNDED CRIMES			0
ARRESTS			
WEAPONS POSSESSION	0	0	0
DRUG ABUSE VIOLATIONS	0	0	0
LIQUOR LAW VIOLATIONS	0	0	0

**New reporting categories for 2013*

***New reporting categories for 2014*

ON-CAMPUS SERVICES RELATING TO SECURITY AND SAFETY

Numerous services are available to inform students and employees about campus and personal security procedures. The departments to contact for these programs are included below:

SERVICE	TELEPHONE	LOCATION	DEPARTMENT
Emergencies Police	911	Refer to Contact Information	Refer to Contact Information
Parking Permits	957-4011	GFSB (RWD) Info Counter STC	Parking Services One Card Center
Safety Hazards	957-4033 957-3200	GFSB Annex 103	Facilities - Redwood Facilities - South City
Lost College Keys	957-4102 957-3200	GFSB (RWD) Annex 103 (SCC)	Key Office Facilities
Risk Management	957-4041	AAB 211	Risk Management
Student Assistance	957-4298	STC, 2 nd floor	Student Express
South Campus Information, Parking Permits	957-3407	1-061	College Center Courtesy Desk
Health and Counseling Alcohol/Drug Prevention	957-4268	STC 035 (RWD) SP 202 (JC) 1-143 (SCC)	Student Services
Campus Nurse	957-4347 957-3323 957-6211	STC090 (RWD) 1-143 (SCC) SP 202 (JC)	Health Center Health Center Health Center
Life Threatening Emergencies	911 (all campus lines)	Refer to Contact Information	Refer to Contact Information

APPENDIX A: ONLINE REPORTING FORM



Discrimination and Harassment Reporting Form

Use this form to report incidents of sex or gender-based harassment and discrimination (including sexual harassment, sexual assault/rape, dating/domestic violence, retaliation, pregnancy discrimination, and stalking or bullying on the basis of gender) to the College.

If you have questions or concerns about this reporting tool, please contact Kenneth Stonebrook, Title IX & Discrimination Manager at 801-957-5027.

Your Information

First Name: Last Name: Your Affiliation with SLCC: *

If you would like updates on the status of your case, select a method of contact: Phone Email Other:

Phone Number: - - Email Address:

Respondent (person you are making the complaint about)

Is there more than one respondent? Yes No * (At least 1 respondent is required)

Name of Respondent: Affiliation with SLCC: Department: Telephone Number: - -

Witness Information

Is there more than one witness? Yes No

Name: Contact Information (Phone/Email):

Incident Information

You are making this report: * On your own behalf On someone else's behalf

Date of incident of concern: Location:
 Not Sure
 Multiple Dates

Incident Details:*

Please include as much detail as you can, including a description of what happened, the names of the parties involved and their affiliation to SLCC (if known), and the location of the incident. (5000 Characters Max.)

Check any protected characteristic that you believe prompted this incident:

- | | | | |
|---|--|---|--|
| <input type="checkbox"/> Race | <input type="checkbox"/> Color | <input type="checkbox"/> Religion | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Gender Identity | <input type="checkbox"/> Age | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Pregnancy | <input type="checkbox"/> National Origin | <input type="checkbox"/> Physical/Mental Disability | <input type="checkbox"/> Other: <input type="text"/> |

Other people or places that know about this incident:

- | | |
|---|----------------------------|
| <input type="checkbox"/> Law Enforcement | Name: <input type="text"/> |
| <input type="checkbox"/> Human Resources | Name: <input type="text"/> |
| <input type="checkbox"/> Faculty Member or Department | Name: <input type="text"/> |
| <input type="checkbox"/> Office of the Dean of Students | Name: <input type="text"/> |
| <input type="checkbox"/> Health and Wellness | Name: <input type="text"/> |
| <input type="checkbox"/> Athletic Department Staff or Volunteer | Name: <input type="text"/> |
| <input type="checkbox"/> Other: <input type="text"/> | Name: <input type="text"/> |

1. Information provided in this form will be used to assist Salt Lake Community College to accurately report the number of incidents occurring on college owned and controlled areas for the purposes of the [Annual Security Report](#) and daily crime log compiled in compliance with the Clery Act (neither the annual security report or the daily crime log include any personally identifiable information).
2. The Equal Employment Opportunity/Risk Management Office is not an advocate for either party. The EEO/Risk office adheres to the processes described in policy, investigates as necessary and safeguards the rights and due process of both employees and students.
3. This Institution is committed to maintaining a campus community free from abuse, discrimination and harassment. Best efforts will be made to investigate any reports submitted in a thorough and timely manner.

By submitting this form, I affirm that I have given the above information in good faith and it is true to the best of my knowledge.

Submit