

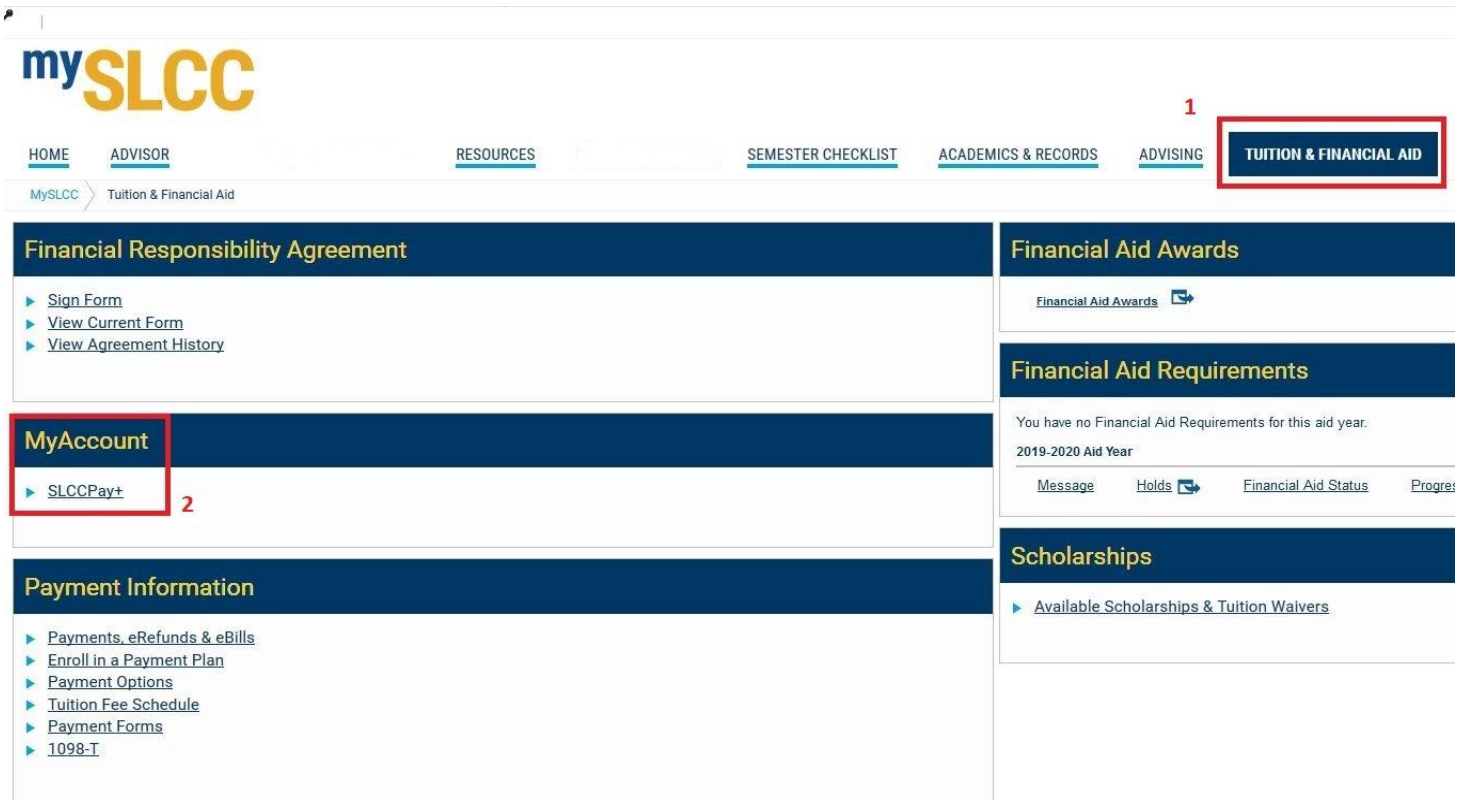
# TouchNet

## How to Set-Up Direct Deposit in SLCCPay+

Login to MySLCC.



1. Select the "Tuition and Financial Aid" tab.
2. Under the box "My Account" click on the link "SLCCPay+".



3. You will be redirected to your SLCCPay+ account. Click on the “Refunds” tab located at the top left of the screen.
4. Under the box labeled “Current Refund Method” click the “Set-Up Account” box.

Salt Lake Community College SLCCPay+

My Account Make Payment Payment Plans **Refunds** Help

## eRefunds<sup>3</sup>

Your changes have been saved.

**eRefunds puts money in your account... FAST!**  
No more trips to the bank or waiting for a paper check. Direct Deposit is the secure and convenient way to get your refund.  
Your refund has been processed.

**Current Refund Method** 4

A Direct Deposit account for refunds has not been set up. [Set Up Account](#)

**Refund History for** [REDACTED]

You have no past refunds.

5. Enter your “Security Credentials” to move past this screen. Your ‘Credentials’ will be delivered via email or text depending on the option you selected. **(Here is where I would add a link for the Dual Security Instructions for Students. Do you agree?)**

## eRefunds

Your changes have been saved.

**eRefunds puts money in your account... FAST!**  
No more trips to the bank or waiting for a paper check. Direct Deposit is the secure and convenient way to get your refund.  
Your refund has been processed.

**Current Refund Method**

A Direct Deposit account for refunds has not been set up. [Set Up Account](#)

A passcode was sent to you for Two-Step Verification. Please enter the passcode to save this refund method.

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6. Once your security information is entered, a pop-up box will appear. Select “Set Up New Account”.

Set Up Refund Account

Would you like to use an existing account or set up a new account?

My Checking - xxxx [redacted]

Set up a new account. **6**

Cancel Continue

7. When your security information has been confirmed, another pop-up will appear. It is in this box you will enter your bank details. *Please do not enter card numbers (Debit, or credit card), neither of these types of account details will work for a direct deposit.*

Set Up Refund Account

**Account Information**

\* Indicates required fields

You can use any personal checking or savings account. Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or travelers checks.

Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.

\*Account type: Select account type

\*Routing number: (Example)

\*Bank account number:

\*Confirm account number:

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**Billing Information**

\*Name on account:

Check here for an international address

\*Billing address:

Billing address line two:

\*City:

\*State/Province: Select State/Province

\*Postal Code:

\*Save payment method as: (example My Checking)

Set as your preferred payment method. You can choose a different payment method prior to submitting any payment.

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Cancel Continue

- You have the option of selecting this account as your preferred payment method. If you would like to check the box next to this option on the bottom right of the screen. (Please note, this NOT mandatory, just an option.).
- A confirmation box will appear. Double check your accuracy with your bank details. Click the "I Agree" box. You have the option of printing this agreement with the bank details (Please note: Your banking details will be listed on this document, please keep in a secure environment.), then click the yellow "Continue" box.

### Set Up Refund Account

I hereby authorize **Salt Lake Community College** to initiate debit or credit entries to my Depository according to the terms below, and for my Depository to debit or credit the same to such account. In the event that this electronic payment is returned unpaid for any reason, I understand that a **\$20.00** return fee will be added to my student account.

Name: [REDACTED]  
Address: [REDACTED]  
West Jordan UT 84088  
Depository: UNIVERSITY FIRST FCU  
3450 SOUTH HIGHLAND DRIVE  
SALT LAKE CITY, UT 84106  
Routing Number: 324079416  
Account Number: [REDACTED]

This agreement is dated 7/17/19 3:09:51 PM CDT.

For fraud detection purposes, your internet address has been logged: 144.35.50.83 at 7/17/19 3:09:51 PM CDT

**Any false information entered hereon constitutes as fraud and subjects the party entering same to felony prosecution under both Federal and State laws of the United States. Violators will be prosecuted to the fullest extent of the law.**

To revoke this authorization agreement you must contact: **AccountsReceivable@slcc.edu**

Print and retain a copy of this agreement.

Please check the box below to agree to the terms and continue.

I Agree

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Print Agreement

Cancel

Continue

- A message from Accounts Receivable regarding the completion of your Direct Deposit set up will be sent to your Bruin email. Congrats! You're finished!