

Student Eligibility Form

CAMPUS INTERNSHIP PROGRAM (CIP)

Instruction for SLCC Students: If you would like to be considered for a Campus Internship Program position, please complete the following form and answer the questions to the best of your knowledge for the year and semester for when you are seeking an internship. You must review the information on this application and your DegreeWorks report with a Career Coach in Career Services PRIOR to submitting your resume and cover letter. Current openings can be viewed by creating an account on Handshake, then select “Jobs” on the top left, and type “CIP” into the search bar.

Select Year: 2021 2022 2023
 Select Term: Fall Spring Summer

Student Name: _____ Student S Number: _____

Area of Study or Major: _____ Career Interest: _____

Student Email: _____ Student Telephone: _____

ACADEMIC COMPLETION GOALS:

- School of Applied Technology and Technical Specialties (SATTS) Program or Certificate Associate of Pre-Engineering (APE)
 Associate of Science (AS) Associate of Arts (AA) Associate of Applied Science (AAS) Transfer

GENERAL POSITION INFORMATION

Positions will be up to 20 hours per week and will be compensated at a rate \$12.00 per hour.

PROGRAM ELIGIBILITY REQUIREMENTS

- CIP Student is registered for and will maintain 9 credits in the Fall and Spring Semesters: Yes No N/A
 CIP Student is registered and will maintain 6 credits in the Summer Term: Yes No N/A
 CIP Student in SAT programs must maintain 15 to 18 clock hours: Yes No N/A
 CIP Student has and will maintain a minimum 2.0 cumulative GPA: *(N/A if this is students first semester at SLCC)* Yes No N/A
 CIP Student is not receiving a SLCC tuition waiver: Yes No N/A
 CIP Student will work no less than 15 hours and no more than 20 hours per week: Yes No N/A

WORKSTUDY STATUS/ODMA COHORT

- Student has been awarded work-study funds from Federal Financial Aid:** Yes No N/A
Is this a student position with the Office of Diversity & Multicultural Affairs: Yes No N/A

STUDENT PARTICIPATION AGREEMENT

- Participate in professional development workshops and trainings Yes No
 Meet with Career Services Advisor once a semester for career & professional development Yes No
 Develop and complete learning outcomes agreement with supervisor/mentor Yes No
 Meet with immediate supervisor once a month to review learning outcome progress Yes No
 Meet with Department Director once a semester to discuss current position Yes No

STUDENT APPLICATION PROCESS

To Apply:

- Activate student account through Handshake (slcc.joinshake.com) Complete
 Meet with Career Services Staff to review program eligibility and position requirements Complete
 Attend a Campus Internship Program – Recruitment /Hiring Event: Complete N/A
 Or
 Follow department instructions to apply provided in the position description Complete

Student's Signature

Date

Career Services – Advisor

Date